

**NOTICE OF REGULAR MEETING AND AGENDA  
CONIFER METROPOLITAN DISTRICT**

November 16, 2023, at 1:00 P.M.

*This meeting will be held via teleconferencing and can be joined through the directions below:*

Link: <https://us06web.zoom.us/j/82343370065?pwd=V1Bic2lLWE1mQVpJaEVPWUtvK3p3QT09>

Meeting ID: 823 4337 0065

Passcode: 636852; Call In Number: 1-720-707-2699

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VACANT	Term to May 2027
VACANT	Term to May 2027
VACANT	Term to May 2027
VACANT	Term to May 2025
VACANT	Term to May 2025

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Mike Staheli, Receiver Acting on Behalf of the Board of Directors and Secretary

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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)

**3. CONSENT AGENDA** –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board. **Enclosures provided for electronic copies only. Hard copies available upon request.**

- a. Approval of Minutes from July 11, 2023, Regular Meeting (**enclosure**)
- b. Approval of 2024 Annual Administrative Resolution (**enclosure**)
- c. Ratification of 2022 Annual Report on the Service Plan (**enclosure**)
- d. Ratification of Continuing Disclosure Agreements for 2005 Bonds and 2006 Bonds and Filing with Electronic Municipal Market Access “EMMA” on August 31, 2023 (**enclosures**)
- e. Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S. (**enclosure**)
- f. Approval of Amended and Restated Public Records Request Policy (**enclosure**)
- g. Ratification of Approval of Workers’ Compensation Coverage with Colorado Special Districts Property and Liability Pool
- h. Ratification of Agreement with Security Central Inc for Cell Fire Monitoring (**enclosure**)
- i. Approval of Engagement Letter with Haynie & Company for 2023 Audit Services (**to be distributed**)
- j. Approval and Renewal of Consultant and Contractor Agreements for 2024 Services (copies of all agreements available upon request; no change in scope or fees unless otherwise noted. New Agreements to be signed with District as necessary).
  - i. White Bear Ankele Tanaka & Waldron, Attorneys at Law, for General Counsel Services
  - ii. White & Janowski for Water Counsel Services

- iii. KTL Solutions, Inc. a/k/a Colorado Water Well, Inc. for Operations and Maintenance Services
  - 1. Approval of Fifth Addendum to Independent Contractor Agreement with Colorado Water Well, Inc. (**enclosure**)
- iv. M&M Consultants, LLC for Operator in Responsible Charge Services
  - 1. Approval of Third Addendum to Independent Contractor Agreement with M&M Consultants, LLC (**enclosure**)

#### **4. FINANCIAL MATTERS**

- a. Consider Approval of Claims/Financials (**to be distributed**)
- b. Conduct Public Hearing on 2023 Budget Amendment, if needed and Consider Adoption of Resolution Amending 2023 Budget
- c. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution Adopting 2024 Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)
- d. Consider Approval of Third Amendment to the Resolution Concerning the Imposition of Various Fees, Rates, Penalties and Charges for Water and Sanitary Sewer Services and Facilities – 2024 Schedule of Fees (**enclosure**)
- e. Approval of Consent and Waiver of Owner with Respect to Series 2005 and 2006 Bonds (**enclosure**)
- f. Discuss Investment Direction

#### **5. WATER AND WASTEWATER OPERATIONS MATTERS**

- a. Update on Status of Modification of the Augmentation Plan and Request for Variance of Total Dissolved Solvents

#### **6. RECEIVER MATTERS**

- a. Discuss Notice of Violation from the Elk Creek Fire Protection District, Response and Cure Status

#### **7. LEGAL MATTERS**

- a. Discuss Vacant Board Positions
- b. Discuss Requesting Proposals for Reserve Study
- c. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District
- d. Discuss Resolution Adopting a Website Accessibility Policy

#### **8. INSURANCE MATTERS**

- a. Discuss and Review Proposal for Renewal of General Liability Schedule and Limits and Property Schedule and Consider Approval and Authorization to Bind Coverage and Review Property Schedule (**enclosure**)
- b. Consider Authorization of Renewal of Special District Association of Colorado Membership for 2024

#### **9. OTHER BUSINESS**

- a. Next Regular Scheduled Meeting: July 8, 2024 at 1:00pm via Zoom
- b. 2024 Regular Meetings: July 8, 2024 and November 14, 2024 at 1:00pm via Zoom

**10. ADJOURNMENT**